

# ***2021 TRANSPORTATION PLANNING SCHOLARSHIP***

## **SCHOLARSHIP DESCRIPTION**

The California Transportation Foundation (CTF) and the California Department of Transportation, Planning Staff are offering one (1) \$850 scholarship to promising Planning Student Assistant. This scholarship is intended to recognize, encourage, and assist an outstanding student who are pursuing a baccalaureate or a graduate degree in planning or a related field. Applicants must have a demonstrated interest in working in the planning profession.

These scholarships are competitive and are based on:

- Employment record
- Academic record
- Personal statement
- Career goals
- Related extracurricular activities

## **ELIGIBILITY REQUIREMENTS**

To be eligible for this scholarship, each applicant **must** meet the following criteria:

- **Be employed with The Department as a volunteer or as a paid student assistant at the time of application**
- **Be working towards a baccalaureate or a graduate degree in Transportation Planning, Urban Planning, or City or Regional Planning. Related fields of studies such as:** Urban or Regional Studies, Public Policy, Public Administration, Environmental Policy or Studies, Geography, Sociology, Political Science, Landscape Architect, or Economics will also be considered
- **Have a cumulative GPA of 3.0 or better**
- **Plan to pursue a career in transportation planning, urban planning, or city or regional planning after graduation**

## **APPLICATION MATERIALS**

**Each applicant must submit the following materials:**

1. A completed Division of Transportation/ CTF Scholarship Application
2. An essay outlining career goals (not to exceed 500 words)
3. An **official** college or university transcript
4. Proof of current college/ university enrollment
5. A minimum of two sealed letters of recommendation
  - One from faculty
  - One from a supervisor



### **SELECTION AND ANNOUNCEMENT**

The Planning Scholarship Selection Committee will review all applications. After careful review, the winner will be notified.

### **DEADLINE**

The complete application must be postmarked by Tuesday, November 9, 2021. Incomplete or late applications will not be accepted. Note: Emailed documents are not considered originals.

Submit applications to: Kevin Chen  
Coordinator, Planning Scholarship  
Division of Trans. Planning  
1120 N Street, MS 32  
Sacramento, CA 95814

**If you have any questions, please contact Kevin Chen at:  
Phone: (916) 594-5262 E-mail: [Kevin.K.Chen@dot.ca.gov](mailto:Kevin.K.Chen@dot.ca.gov)**



**SCHOLARSHIP APPLICATION – TRANS. PLANNING SCHOLARSHIP**

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**SECTION F: (Please Print or Type)**

**PERSONAL, COMMUNITY, AND/OR SCHOOL AFFILIATIONS**

List up to three activities in which you have participated and your type of participation (the role you played).  
This can include clubs, student government, etc: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(Use an Additional Page if Necessary)

.....  
**SECTION G: (Please Print or Type)**

***WORK EXPERIENCE***

List all jobs you've had in the past three years (paid or volunteer): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use an Additional Page if Necessary; Resume Can Be Attached)

***CAREER GOALS*** (note: you must still attach your personal statement) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

.....  
I certify that I am currently a Caltrans Student Assistant. \_\_\_\_\_  
(Initial)

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

=====  
**RETURN THE COMPLETED APPLICATION, WITH THE APPROPRIATE ATTACHMENTS, NO LATER THAN November 9, 2021**

**TO:** Kevin Chen  
Coordinator, Planning Scholarship  
Division of Trans. Planning  
1120 N Street MS 32  
Sacramento, CA 95814

**Note: Incomplete applications or applications submitted without the PERSONAL STATEMENT, OFFICIAL TRANSCRIPT, and LETTERS OF RECOMMENDATION will not be considered**